

## **Minutes of the Parish Council Meeting held on 8<sup>th</sup> June 2020. This meeting was held by conference call due to the Covid-19 Global Pandemic at 7.30 pm**

Present: Mr V Davies - Chairman, Mrs A Brindle, Mr Ivor Davies, Mr P Dengate, Ms L Clarke, Mrs P Huntingford, Ms K Macklin, Mr B Hinder, Mr P Sullivan Mr D Hollands and Mr J Willmott together with the Clerk Mrs D Baylis and two members of the public/press.

### **1. Apologies and absences**

Mr T Harwood, Mr G Hayday

### **2. Declaration of Interests, Dispensations, Predetermination or Lobbying**

Cllr D Hollands – Item 4, Friends of Boxley Church Grant

All Councillors declared and interest in item 14.2 Suspension or reduction in Councillors Allowance during the Lockdown Period

### **3. Minutes of the Parish Council Meeting 4 May 2020**

The minutes of the meeting were **agreed** and would be **signed** when circumstances allow.

### **4. Matters Arising from the Minutes**

Minute 3357 – Walderslade Woodland – Clarification of KCC costs. Information still not received. It was agreed that the Clerk would contact the Solicitor and chase for an update but if none were received the costs would be accepted to avoid holding up the transfer. Cllr V Davies had not had any response from the Solicitor used to draw up the Vinters Valley CIO. The Clerk would find an alternative solicitor and report back.

#### **Action: Clerk**

Minute 3358 – Grant request from Friends of Boxley Church – Their planned event is cancelled but they have asked if we BPC would pay for the Public Liability Insurance as in previous years. The insurance is to pay for events throughout the year. Cllr V Davies proposed paying a grant of up to £270 for the Public Liability Insurance for this year. This was agreed by all with one abstention from Cllr Hollands. The Clerk was asked to contact the applicant and ascertain if any reduction in premium would be given due to the current lockdown situation and obtain a final amount. **Action Clerk**

### **5. Any other matters arising from the minutes which are not on the agenda.**

None

### **6. Crime Report and Police Issues**

The report was not available on the site. **noted**

#### **Adjournment to enable members of the public to address the meeting.**

No members of the public had joined the meeting.

### **7. Draft Minutes of Recent Committee Meetings**

To receive and note the following draft minutes.

11.1 Estates Committee 27 April 2020. **Noted**

It was agreed that in future minutes from Committee Meetings would be circulated in draft form once they had been approved by the relevant Committee Chairman within one week from the meeting date. They would not be published on future agendas.

### **8. Finance**

8.1 Payments made out of meeting 27.04.20 – 29.05.20. See report (page 10-13). **Noted.**

8.2 Receipts for the period. 27.04.20 – 29.05.2020. See report (page 13-14). **Noted**

8.3 Account balances report (page 14). **Noted**

8.4 BPC Accounting Statements as at 31 March 2020. See report (page 2-4 Supplementary Agenda). It was agreed that this statement could be signed by

the Chairman

9. 9.1 To note the External Auditors report for the year 2018/19 (page 5 Supplementary Agenda). **Noted**
- 9.2 To Note the Annual Internal Auditors Report (Page 6 Supplementary Agenda)
- 9.3 To approve the signing of the Annual Governance Statement by the Chairman and Clerk (Page 7 Supplementary Agenda). **It was agreed** that the Statement could be signed by the Chairman and Clerk when possible.
- 9.4 To approve the signing of the Accounting Statements by the RFO and Chairman (Page 8 Supplementary Agenda). **It was agreed** that the Accounting Statements could be signed by the Chairman and RFO when possible.

#### **10. Policies and Procedures**

None on this Agenda

#### **11. Reports from Councilors/Office**

Nothing was reported.

#### **12. Reports from Borough and County Councillors**

Cllr Brindle had nothing to report.

Cllr Hinder said that various meetings were starting to be held from next week. He had managed to get the issue of Junction 3 of the M2 on the JTB Agenda. It was expected that a representative from Highways England would be in attendance with an update.

#### **13. Grant Applications**

##### **16.1 Bearsted PC Summer Play Scheme**

The Clerk confirmed that the Play scheme was still going ahead. It was proposed by Cllr Hinder, seconded by Cllr I Davies and all agreed to support this application with the same grant amount as last year. **Action: Clerk**

#### **14. Matters for Decision**

- 14.1 Weaving Heath Village Green Status. **Noted with disappointment.**
- 14.2 Suspension or reduction in Councillors Allowances during the Lockdown Period  
It was agreed to leave this to individual Councillors to decide with any Councillor wishing to reduce or suspend their allowance to contact the Clerk.

#### **15. Correspondence**

None.

#### **16. Matters for Information**

The Clerk reported that Cllr J Constable had resigned for personal reasons. She was getting a Notice prepared to advertise the 2 Casual Vacancies that now existed. These would be advertised on Noticeboards, Community Alerts and the Pc Facebook page. Cllr Brindle asked if PC meetings could be moved to the Teams Platform. Cllr Dengate said that this was in progress and Councilors were being added one at a time. Cllr Hollands proposed that a letter be send to Cllr Constable thanking him for his service.

#### **17. Items for Next Agenda**

To be received by the Clerk on or before the 28 June 2020. **Noted**

#### **18. Next Meeting**

6<sup>th</sup> July 2020 **Noted**

Meeting closed at 8.15 p.m.

Signed as a correct record of the proceedings.

Chairman..... Date.....